

Frenchtown Board of Education Meeting Minutes

November 22, 2022 6:45 p.m.

1. CALL TO ORDER – Opening Statement

The regular meeting of the Frenchtown Board of Education was called to order at 6:48 p.m. by Laine Nauman.

Ms. Nauman read the following:

Adequate notice of this regularly scheduled meeting of the Frenchtown Board of Education has been provided in accordance with the Open Public Meeting Act by notification to the Hunterdon County Democrat on January 13, 2022. A copy of this notice has also been posted at the public school, at the municipal building and filed with the borough clerk.

2. THE PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

3. ROLL CALL

Members Present: Mr. Adam Blackburn
Mr. Michael Dermody
Ms. Erinn Nakahara (attended remotely)
Ms. Laine Nauman
Mr. Hugo Rodriguez

Members Absent: Mrs. Kara Bobrowski & Mrs. Kate Nugent

Others Present: Teresa O'Brien, Business Administrator/Board Secretary
James Hintenach, Principal

4. PUBLIC COMMENT - None

5. 2022/2023 BOARD and DISTRICT GOALS

Frenchtown District Goals (2022-2023)

1. Evaluate the success of blended classes and plan for transition back to additional middle school staff.
2. Evaluate the amount of time spent on screens for students and create goals to minimize that time if deemed necessary.
3. Create a climate survey to be used at the end of the school year.

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Frenchtown Board Goals (2022-2023)

1. Continue to support a focus on diversity, equity and inclusion in our classroom environment through board policy, curriculum, and professional development. Specifically, schedule DEI training for board members by the end of the calendar year.
2. Provide continued management of the administrative transition for a superintendent/principal model to a Chief School Administrator model.
3. Approve a new mission statement and create a list of district beliefs with input from students, staff, and members of the public.
4. Increase public recognition of students and staff.

6. PRESENTATIONS AND RECOGNITIONS

7. BOARD SECRETARY REPORT

Informational Items

- Board Meeting Schedule
 - ✓ December 20, 2022 – Action Meeting
 - ✓ January 3, 2023 – Reorganization Meeting
- Correspondence
- Election Results
 - Michael Dermody – 3 Year Term
 - Hugo Rodriguez – 3 Year Term
 - Erinn Nakahara – 1 Year Unexpired Term
- Board Member Training
- Enrollment – November 18, 2022

Grade	Student Enrollment	Choice In	Choice Out
Pre K	16		
Kindergarten	7	1	0
Grade 1	14	0	2
Grade 2	11	3	0
Grade 3	16	2	2
Grade 4	6	0	1

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Grade 5	11	1	4
Grade 6	15	2	3
Grade 7	7	0	1
Grade 8	5	0	0
Out of Dist.	1		
Total	109	9	13

Action Items

Meeting Minutes

BE IT RESOLVED, the Frenchtown Board of Education approved the following minutes:

- October 18, 2022 -Regular Session
- October 18, 2022 – Executive Session

Moved by Mr. Blackburn and seconded by Mr. Dermody. On a voice vote, resolution was adopted as follows: 5 ayes; nays, 0.

8. SUPERINTENDENT'S REPORT

Informational Items:

- a. Harassment, Intimidation, and Bullying (HIB) Monthly Incident Report for period ending November 22, 2022.

Month/Year	# of Incidents Reported	# Identified as HIB	Remediation	Discipline & Remediation	Appealed (Y/N)
Aug 31- Sept 27	0	-	-	-	-
Sept 28 – Oct 18	0	-	-	-	-
Oct 19– Nov 22	1	0	Yes	Yes	N
Nov 23 – Dec 20					
Dec 21 – Jan 28					
Jan 29 – Feb 25					
Feb 26 – Mar 24					
Mar 25 – April 28					
April 29 – May 5					
May 6 – June 23					
TOTAL	0	-			

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b. Short term suspension report:

Student ID	Violation of Student Code of Conduct	Level of Infraction	Terms of Suspension and Dates	Clearance Required
530	Yes	Level 3	10/28/22	Yes

c. Security and Fire Drills

Drill	Date Completed
Security Drill	11/16/22
Fire Drill	11/2/22

Action Items:

HIB Report

BE IT RESOLVED, the Frenchtown Board of Education approved to affirm the HIB report submitted on October 18, 2022.

Moved by Mr. Dermody and seconded by Mr. Blackburn. On a voice vote, resolution was adopted as follows: 5 ayes; nays, 0.

9. PRINCIPAL'S REPORT

- 13 Students in grades 5 through 8 made the Honor Roll and 4 students in grades 6 through 8 made High Honor Roll in the first marking period.
- Halloween Parade was on 10/31. Awesome job to the students and staff for their participation and for the large community support at the parade!
- Ms. Ege has been working with students on the Zones of Regulation as well as character ed lessons on "Gratitude" this month.
- Red Ribbon Week was a success as we all supported a "say no to drugs" message.
- Miss Yard was instrumental in Veteran's Day activities which included student letters and poems being distributed to local veterans.
- Ms. Yard's Buddy program continues where students help other students in the building with special needs in their daily lessons and activities.
- The Walking school bus continues with the support of the student council, local police, Mrs. Bontempo/FES Teacher team and the many students and families that participate.
- All of our Fall clubs came to an end. We had a number of students who participated in K-3 Running Club, 4-8 Running club, Intramural Soccer (5-8), Music Club (K-3), and Tutor Time. Our Intramural Soccer Team had a final game against the parents/FES Team. The students took an early 2-0 lead at halftime, but the parents came back with a decisive 3-2 victory!
- Parent-Teacher Conferences were today. We appreciate all of the teachers and families for their efforts to connect!

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In the coming few weeks, we have another 8th grade fundraiser, PTO Penguin Patch, and the Music Concert amongst a few things. Additionally, we are extending a special invite to a little FES Thanksgiving parade tomorrow @ 12:10.

10. BOARD PRESIDENT'S REPORT

11. POLICY

12. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Action Items:

Finance

Payment of Bills

BE IT RESOLVED, the Frenchtown Board of Education approved the November 22, 2022 bills list as follows:

General Fund:	\$260,032.18
Special Revenue Fund:	\$ 13,648.19
Total	\$273,680.37

Moved by Mr. Blackburn and seconded by Ms. Nakahara. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

Budget Transfers

BE IT RESOLVED, the Frenchtown Board of Education approved the list of the October 2022 Budget Transfers in the amount of \$1,366.00.

Moved by Mr. Blackburn and seconded by Ms. Nakahara. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

Board Secretary/Treasurer Reports

BE IT RESOLVED, the Frenchtown Board of Education approved and acknowledged receipt of the monthly certification of the Board Secretary and after review of the **October, 2022** Board Secretary's and Treasurer's Reports, certify no major account or fund has been

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over-expended in violation of N.J.A.C.6A:23 – 2.11(c) 3 and that sufficient funds are available to meet the District's financial obligation for the remainder of the fiscal year and that no budgetary line-item account has been exceeded pursuant to N.J.S.A. 18A:22-8.1, and that no line-item account has encumbrances and expenditure, which in total exceed the line-item appropriation in violation of N.J.A.C. 6A23-2.11(a).

Moved by Mr. Blackburn and seconded by Ms. Nakahara. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

ESEA

BE IT RESOLVED, the Frenchtown Board of Education approved an amendment to the Fiscal Year 23 ESEA Grant Application to budget carryover Title IV funds in the amount of \$750.

Moved by Mr. Blackburn and seconded by Ms. Nakahara. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

PILOT Agreement

BE IT RESOLVED, the Frenchtown Board of Education approved the attached shared services agreement between the Borough of Frenchtown and the Frenchtown Board of Education for the sharing of payments in lieu of taxes effective January 1, 2023.

Moved by Mr. Blackburn and seconded by Ms. Nakahara. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

Facilities

Before and Afterschool Care Revised

BE IT RESOLVED, the Frenchtown Board of Education approved to extend the attached agreement with Work Family Connection for Before and Afterschool Care for the 2022-2023 school year until the end of June 2023.

Moved by Mr. Blackburn and seconded by Ms. Nakahara. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

Facility Use

BE IT RESOLVED, the Frenchtown Board of Education approved the following use of School facilities:

Delaware Valley Basketball League Gym 5:30 p.m. to 7:00 p.m.

Tuesdays, Wednesdays and Thursdays

November 29, 2022 through March 10, 2023

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Moved by Mr. Blackburn and seconded by Ms. Nakahara. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

LEAD Program

BE IT RESOLVED, the Frenchtown Board of Education approved participation in the L.E.A.D. (Law Enforcement Against Drugs & Violence) program and the placement of a clothing collection container at the side parking lot by the handicap parking.

Moved by Mr. Blackburn and seconded by Ms. Nakahara. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

Transportation

Personnel

Employee Resignation

BE IT RESOLVED, the Frenchtown Board of Education approved to accept with regret the resignation of Estela Dominguez from her position as part-time custodian effective November 30, 2022

Moved by Mr. Blackburn and seconded by Ms. Nakahara. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

Night Custodian

BE IT RESOLVED, the Frenchtown Board of Education approved the following part time night custodian effective December 1, 2022 as recommended by the superintendent:

Name	Time / Days	Rate
Floralma Hernandez De Melendez	Wednesday & Thursday 3:30 to 7:30 p.m. Saturday 8:00 am to 12:00 pm	\$17.00 per Hour

Moved by Mr. Blackburn and seconded by Ms. Nakahara. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

Curriculum

Cooperative Sports Program

BE IT RESOLVED, the Frenchtown Board of Education approved a Shared Services Agreement with Kingwood Township Board of Education for a Cooperative Sports Program for the winter and spring seasons at a cost of \$250 per student participant.

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Moved by Mr. Blackburn and seconded by Ms. Nakahara. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

Field Trips

BE IT RESOLVED, the Frenchtown Board of Education approved the following list of field trips for the 2022-2023 school year:

Destination	Grade (s)	Date
Del-Val High School	8 th Grade	November 21, 2022
Del-Val High School	8 th Grade	December 5, 2022

Moved by Mr. Blackburn and seconded by Ms. Nakahara. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

Accept Donations

BE IT RESOLVED, the Frenchtown Board of Education approved to accept the following donations:

From	Amount	Purpose
Frenchtown Milford V.F.W. Post 7857	\$125.00	Library Books

Moved by Mr. Blackburn and seconded by Ms. Nakahara. On a roll call vote, resolution was adopted as follows: 5 ayes; nays, 0.

Planning

13. NEW BUSINESS

- Mr. Blackburn – Can Lunch and Recess be extended for Middle School Students?
- Mrs. O'Brien spoke about some upcoming grant opportunities for capital improvements.
- Mrs. O'Brien also spoke about how the Federal ESSER Grants funds are being spent and the additional services and programs that Frenchtown students are receiving as a result.

14. PUBLIC COMMENT – None

15. EXECUTIVE SESSION - None

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16. ADJOURNMENT

BE IT RESOLVED, the Frenchtown Board of Education adjourned the meeting at 7:20 p.m. Moved by Mr. Blackburn and seconded by Mr. Dermody. On a voice vote, resolution was adopted as follows: 5 ayes; nays, 0.

Respectfully submitted:



Teresa O'Brien
Board Secretary

Attest:



Kate Nugent
Board President